

St Michael's Collegiate Old Girls' Association

Nominations are invited for the Committee of the St Michael's Collegiate Old Girls' Association (COGA).

The Committee is made up as follows:

- President, who chairs meetings and is the primary spokesperson for COGA;
- 2 vice presidents, who deputise for the President if required;
- Treasurer, who is responsible for keeping the accounts, doing banking and liaising with the Auditor;
- Secretary, who is responsible for taking minutes at meetings and preparing correspondence as required;
- the Principal; and
- up to six (6) committee members, who may be asked to take on specific responsibilities such as communications with old girls or organising the PAC Bar.

The Committee is elected at the Annual General Meeting. There is no limit on the term of membership of the Committee, although office bearers can only hold a particular position up to three years.

The role of the Committee is to control and manage the business and affairs of COGA and it has power to do anything that appears to the Committee to be essential for the proper management of the business and affairs of COGA, including appointing subcommittees or co-opting other persons as required.

The Committee meets about 8 times a year (once a month during term time).

In accepting nomination, it is expected that the nominee would be available to attend and actively participate in Committee meetings and also to assist in organising and running any COGA events or School events in which COGA is participating.

NOMINATION FORM

We, the undersigned, wish to nominate.....

For the position of.....

For the year

Mover.....

Seconder.....

I agree to accept nomination for the above position.

Nominee.....

Date.....